Will H. Ector, Jr.
Superintendent

1376 Piedmont Road
San Jose, CA 95132-2427

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MEASURE W COMMITTEE

A G E N D A

DATE: Tuesday, October 22, 2013

TIME: 5:30 p.m.

LOCATION: District Office Board Room 1 (small board room)
1376 Piedmont Road
San Jose, CA 95132

The following items will be discussed/acted upon:

1.	Welcome and Introduction	Information/ Discussion	Superintendent
2.	Review Membership	Review	Assist. Supt.
3.	Review/Approve March 26, 2013 Minutes	Review/ Action	Assist. Supt.
4.	Review Measure W 2013-2014 Budget	Review/ Discussion	Assist. Supt.
4.	Discuss Annual Board Report Presentation	Discussion	Assist. Supt.
5.	Set future meeting date	Discussion	Assist. Supt.
6.	Adjournment	Action	Assist. Supt

Berryessa Union School District

Will Ector Jr., Superintendent

Measure W Oversight Committee

The Measure W Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure W is in effect. The Board of Trustees establishes this committee with the following role and operational

Role of the Committee

The role of the Measure W Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure W and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure W has on the students of the district. This will be accomplished by:

Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure W funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

Impact on Students

- Working with the district, the Committee will review the impact of Measure W funded programs/personnel on students/student learning.

Starting in September, 2010 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure W.

Committee Membership

Membership on the Measure W Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.

Selection

The Board of Trustees will be responsible for the selection of the members of Measure W Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

Meetings

The meetings of the Measure W Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

Measure W Committee Members

- Community Representative (3)
  - Kevin Costello
  - LaToya Brown
  - Tyler Shewey
- School Representative (1)
  - Anh (Lam) Le
- Employee Representative (5)
  - Virgie Catbagan – Management
  - Karen Mattos – Management
  - Donna Glanville (CSEA)
  - Pete Reyes (Teamsters)
  - Jan Anderson - CTAB

Measure W Committee Vacancies

- Employee Representative (1)
  - CTAB
- Parent Representative (2)
  - Piedmont Family
  - Morrill Family

MEASURE W COMMITTEE MEETING
October 22, 2013

Current Members

Name	Representative
Jan Anderson	CTAB
La Toya Brown	Community
Virgie Catbagan	Management
Kevin Costello	Community
Donna Glanville	Classified/CSEA
Pete Reyes	Classified/Teamsters
Anh (Lam) Le	School Representative
Phuong Le	District Representative
Karen Mattos	Management
Tyler Shewey	Community
Vacant	Classified/CTAB
Vacant	Parent/MM Family
Vacant	Parent/PMT Family
Vacant	Parent/SMT Family

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Measure W Committee Meeting Minutes

Unadopted Minutes

March 26, 2013

District Office Board Room 1

1. The meeting was called to order at 5:40 p.m. A quorum was declared.

2. The group welcomed new member Tyler Shewey, representing the community.

3. On motion by Donna Glanville, second by Jan Anderson, the minutes from the January 30, 2013 meeting were unanimously approved as presented.

4. Ms. Becker reviewed the Measure W budget as it currently appears in the account classifications in the District's budget. One comment was made about a $5,200 budget item for supplies that was not part of the recommended allocation. Ms Becker is going to check with staff and ensure that is corrected before the end of the fiscal year.

5. Karen Mattos then presented the charts she has prepared to be included in the annual presentation to the Board of Trustees. The Committee discussed the growth the District has seen in science, English language arts, and mathematics. The drop in test scores in Algebra was due to a change in the program for 8th graders. The Committee looks at this data to make the connection between spending Measure W funds in areas that positively impact the district. Measure W funds teacher salaries in Math, Science, and Counseling.

6. La Toya Brown volunteered to present the report to the Board at its regular June meeting. Karen and La Toya will coordinate to develop the presentation.

7. The Committee unanimously agreed to recommend to the Board that the Measure W allocation approved by the board for the 2012-2013 fiscal year be rolled over to the 2013-2014 fiscal year.

8. The Committee agreed that the next meeting should take place in the fall, probably October, after the unaudited actuals are approved by the Board. Ms. Becker's replacement will be responsible for the meeting and will set the date.

9. The meeting adjourned at 6:30 pm.

Berryessa Union School District

Measure W FY 2012/13 Actual Revenue & Expense
October 22, 2013

Actual Revenue & Expense

Revenue		$	1,695,827
Expenditures	FTE		
Math Program	3.80	$	323,093
Science Program	3.00	$	265,204
Library Services	8.89	$	477,569
Counselors	1.00	$	82,696
Measure W ADM Fee		$	1,115
Technology		$	543,322
Total Expenditures		$	1,693,000
Balance Carryovers to 2013/14		$	2,827

Fund :010 GENERAL FUND

Object		Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Expense							
Function:1000 INSTRUCT							
1110	REG CLASSROOM TEACHERS	447,523.82	446,876.04	446,876.04	0.00	647.78	99.9
3101	STRS - CERTIFICATED	36,921.47	36,868.34	36,868.34	0.00	53.13	99.9
3321	MEDICARE-CERTIFICATED	6,487.65	6,251.38	6,251.38	0.00	236.27	96.4
3401	HEALTH & WELFARE-CERTFD	78,234.28	70,329.19	70,329.19	0.00	7,905.09	89.9
3501	STATE UNEMPLOYMNT-CERTIFD	4,922.90	4,742.45	4,742.45	0.00	180.45	96.3
3601	WORKERS COMP- CERTIFICATD	7,310.96	7,044.26	7,044.26	0.00	266.70	96.4
3701	RETIREE BENEFITS-CERTIFICATD	17,409.91	17,411.00	17,411.00	0.00	1.09-	100.0
4310	MATERIAL & SUPPLIES	5,200.00	0.00	0.00	0.00	5,200.00	0.0
5770	INTERFUND-OTHER	0.00	1,225.04-	1,225.04-	0.00	1,225.04	N/A
TOTAL Function:1000		604,010.99	588,297.62	588,297.62	0.00	15,713.37	
Function:2420 LIBR MED							
1910	OTHER CERTIFICATED SALARIES	66,697.00	67,344.78	67,344.78	0.00	647.78-	101.0
2210	CLASSIFIED SUPPORT SALARIES	257,313.00	237,430.83	237,430.83	0.00	19,882.17	92.3
3101	STRS - CERTIFICATED	5,503.00	5,555.92	5,555.92	0.00	52.92-	101.0
3102	STRS - CLASSIFIED	1,900.00	2,869.60	2,869.60	0.00	969.60-	151.0
3202	PERS - CLASSIFIED	26,749.00	24,258.48	24,258.48	0.00	2,490.52	90.7
3212	EMPC CLASSIFIED	6,535.00	6,374.53	6,374.53	0.00	160.47	97.5
3312	OASDI-CLASSIFIED	14,527.00	12,031.68	12,031.68	0.00	2,495.32	82.8
3321	MEDICARE-CERTIFICATED	967.00	974.79	974.79	0.00	7.79-	100.8
3322	MEDICARE-CLASSIFIED	3,732.00	3,318.32	3,318.32	0.00	413.68	88.9
3401	HEALTH & WELFARE-CERTFD	17,019.00	17,030.04	17,030.04	0.00	11.04-	100.1
3402	HEALTH & WELFARE-CLASSFIED	73,349.00	70,776.85	70,776.85	0.00	2,572.15	96.5
3501	STATE UNEMPLOYMNT-CERTIFD	734.00	739.49	739.49	0.00	5.49-	100.7
3502	STATE UNEMPLOYMENT-CLASSIFIED	2,832.00	2,637.10	2,637.10	0.00	194.90	93.1
3601	WORKERS COMP- CERTIFICATD	1,090.00	1,098.45	1,098.45	0.00	8.45-	100.8
3602	WORKERS COMP-CLASSIFIED	4,204.00	3,917.07	3,917.07	0.00	286.93	93.2
3701	RETIREE BENEFITS-CERTIFICATD	2,595.00	2,595.00	2,595.00	0.00	0.00	100.0
3702	RETIREE BENEFITS-CLASSIFIED	10,010.00	10,010.00	10,010.00	0.00	0.00	100.0
3802	PERS REDUCTION -CLASSIFIED	3,757.00	3,406.07	3,406.07	0.00	350.93	90.7
4310	MATERIAL & SUPPLIES	0.00	5,200.00	5,200.00	0.00	5,200.00-	N/A
TOTAL Function:2420		499,513.00	477,569.00	477,569.00	0.00	21,944.00	
Function:3110 GUIDE/CO							
1210	COUNSELORS-CERTIFICATED	65,210.00	65,210.00	65,210.00	0.00	0.00	100.0
3101	STRS - CERTIFICATED	5,380.00	5,379.80	5,379.80	0.00	0.20	100.0
3321	MEDICARE-CERTIFICATED	946.00	923.09	923.09	0.00	22.91	97.6
3401	HEALTH & WELFARE-CERTFD	8,259.00	6,905.56	6,905.56	0.00	1,353.44	83.6
3501	STATE UNEMPLOYMNT-CERTIFD	717.00	700.26	700.26	0.00	16.74	97.7
3601	WORKERS COMP- CERTIFICATD	1,065.00	1,040.15	1,040.15	0.00	24.85	97.7
3701	RETIREE BENEFITS-CERTIFICATD	2,537.00	2,537.00	2,537.00	0.00	0.00	100.0
TOTAL Function:3110		84,114.00	82,695.86	82,695.86	0.00	1,418.14	
Function:7200 OTH GEN							
5830	CONTRACTED SERVICES	0.00	1,115.43	1,115.43	0.00	1,115.43-	N/A

Object	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
TOTAL Function:7200	0.00	1,115.43	1,115.43	0.00	1,115.43-	
Function:7700 DATA PRO						
4410 NON-CAP EQUIPMENT-$500-$4999	0.00	69,384.20	69,384.20	0.00	69,384.20-	N/A
5610 EQUIPT RENTAL/MAINT AGREEMENT	0.00	117,112.93	117,112.93	0.00	117,112.93-	N/A
5830 CONTRACTED SERVICES	505,362.00	173,900.50	173,900.50	0.00	331,461.50	34.4
5899 OPERATING EXPENSES OTHER	0.00	41,988.00	41,988.00	0.00	41,988.00-	N/A
TOTAL Function:7700	505,362.00	402,385.63	402,385.63	0.00	102,976.37	
Function:9100 DEBT SER						
7439 DEBT SERVICE/PRINCIPAL	0.00	140,936.45	140,936.45	0.00	140,936.45-	N/A
TOTAL Function:9100	0.00	140,936.45	140,936.45	0.00	140,936.45-	
TOTAL Expense	1,692,999.99	1,692,999.99	1,692,999.99	0.00	0.00	

Berryessa Union School District

Measure K FY 2013/14 Proposed Budget
October 22, 2013

Beginning Balance		$	2,827
Revenue		$	1,693,090
Total Available Fund		$	1,695,917
Expenditures	FTE		
Math Program	4.00		337,769
Science Program	3.00		272,967
Library Services	8.56		495,178
Counselors	1.00		87,312
Measure W ADM Fee			1,400
Technology			501,291
Total Expenditures		$	1,695,917

Object	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Expense						
Function:1000 INSTRUCT						
1110 REG CLASSROOM TEACHERS	464,243.00	40,743.00	40,743.00	366,687.00	56,813.00	87.8
3101 STRS - CERTIFICATED	38,299.00	3,361.31	3,361.31	30,251.68	4,686.01	87.8
3321 MEDICARE-CERTIFICATED	6,733.00	562.54	562.54	5,070.28	1,100.18	83.7
3401 HEALTH & WELFARE-CERTFD	73,496.00	16,259.16	16,259.16	48,777.48	8,459.36	88.5
3501 STATE UNEMPLOYMNT-CERTIFD	2,320.00	19.40	19.40	174.58	2,126.02	8.4
3601 WORKERS COMP- CERTIFICATD	7,584.00	693.41	693.41	6,518.97	371.62	95.1
3701 RETIREE BENEFITS-CERTIFICATD	18,059.00	0.00	0.00	0.00	18,059.00	0.0
4310 MATERIAL & SUPPLIES	5,200.00	0.00	0.00	0.00	5,200.00	0.0
TOTAL Function:1000	615,934.00	61,638.82	61,638.82	457,479.99	96,815.19	
Function:2420 LIBR MED						
1910 OTHER CERTIFICATED SALARIES	69,763.00	7,904.20	7,904.20	71,137.80	9,279.00-	113.3
2210 CLASSIFIED SUPPORT SALARIES	248,977.00	36,440.69	36,440.69	199,713.15	12,823.16	94.8
3101 STRS - CERTIFICATED	5,755.00	652.10	652.10	5,868.87	765.97-	113.3
3102 STRS - CLASSIFIED	1,900.00	282.20	282.20	970.82	646.98	65.9
3202 PERS - CLASSIFIED	25,798.00	3,779.27	3,779.27	22,366.22	347.49-	101.3
3212 EMPC CLASSIFIED	6,263.00	991.72	991.72	5,638.59	367.31-	105.9
3312 OASDI-CLASSIFIED	14,009.00	1,980.62	1,980.62	11,526.12	502.26	96.4
3321 MEDICARE-CERTIFICATED	1,012.00	109.04	109.04	981.35	78.39-	107.7
3322 MEDICARE-CLASSIFIED	3,610.00	512.83	512.83	2,866.28	230.89	93.6
3401 HEALTH & WELFARE-CERTFD	17,108.00	694.12	694.12	6,247.08	10,166.80	40.6
3402 HEALTH & WELFARE-CLASSFIED	73,033.00	16,290.43	16,290.43	44,015.54	12,727.03	82.6
3501 STATE UNEMPLOYMNT-CERTIFD	349.00	3.76	3.76	33.84	311.40	10.8
3502 STATE UNEMPLOYMENT-CLASSIFIED	1,245.00	17.69	17.69	97.72	1,129.59	9.3
3601 WORKERS COMP- CERTIFICATD	1,140.00	134.40	134.40	1,264.58	258.98-	122.7
3602 WORKERS COMP-CLASSIFIED	4,068.00	632.76	632.76	3,560.87	125.63-	103.1
3701 RETIREE BENEFITS-CERTIFICATD	2,714.00	0.00	0.00	0.00	2,714.00	0.0
3702 RETIREE BENEFITS-CLASSIFIED	9,618.00	0.00	0.00	0.00	9,618.00	0.0
3802 PERS REDUCTION -CLASSIFIED	3,622.00	0.00	0.00	0.00	3,622.00	0.0
5830 CONTRACTED SERVICES	0.00	1,200.00	1,200.00	0.00	1,200.00-	N/A
TOTAL Function:2420	489,984.00	71,625.83	71,625.83	376,288.83	42,069.34	
Function:3110 GUIDE/CO						
1210 COUNSELORS-CERTIFICATED	68,235.00	6,819.50	6,819.50	61,375.50	40.00	99.9
3101 STRS - CERTIFICATED	5,629.00	562.61	562.61	5,063.48	2.91	99.9
3321 MEDICARE-CERTIFICATED	989.00	96.80	96.80	871.20	21.00	97.9
3401 HEALTH & WELFARE-CERTFD	8,348.00	2,082.36	2,082.36	6,247.08	18.56	99.8
3501 STATE UNEMPLOYMNT-CERTIFD	341.00	3.34	3.34	30.04	307.62	9.8
3601 WORKERS COMP- CERTIFICATD	1,115.00	119.32	119.32	1,094.40	98.72-	108.9
3701 RETIREE BENEFITS-CERTIFICATD	2,654.00	0.00	0.00	0.00	2,654.00	0.0
TOTAL Function:3110	87,311.00	9,683.93	9,683.93	74,681.70	2,945.37	
Function:7200 OTH GEN						
5830 CONTRACTED SERVICES	0.00	0.00	0.00	1,400.00	1,400.00-	N/A

Fund :010 GENERAL FUND

Object	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
TOTAL Function:7200	0.00	0.00	0.00	1,400.00	1,400.00-	
Function:7700 DATA PRO						
5610 EQUIPT RENTAL/MAINT AGREEMENT	97,376.00	0.00	0.00	0.00	97,376.00	0.0
5830 CONTRACTED SERVICES	245,132.00	0.00	0.00	0.00	245,132.00	0.0
TOTAL Function:7700	342,508.00	0.00	0.00	0.00	342,508.00	
Function:9100 DEBT SER						
7438 DEBT SERVICE-INTEREST	41,201.55	0.00	0.00	0.00	41,201.55	0.0
7439 DEBT SERVICE/PRINCIPAL	116,061.72	0.00	0.00	0.00	116,061.72	0.0
TOTAL Function:9100	157,263.27	0.00	0.00	0.00	157,263.27	
TOTAL Expense	1,693,000.27	142,948.58	142,948.58	909,850.52	640,201.17	